

West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)

Office Of The Regional Manager :: PaschimMidnapore Region

Administrative Building (2nd Floor)

Power House Complex::Burdge Town

P.O.-Midnapore:: Dist.- PaschimMedinipur

NOTICE INVITING TENDER

Memo No :- RM/PMRO/Electrical/e-Tender/22-23/1/ 27

Dated : 05.04.2022

On line tender (e-Tender) in two parts (Part-I : Techno-Commercial Bid, Part-II : Financial Bid) are invited by the Regional Manager, WBSEDCL, Paschim Midinipur Region, Administrative Building (2nd Floor), Power House Complex, Burdge Town, Midnapore, Dist: Paschim Medinipur from experienced, resourceful, bonafied & working agencies of WBSEDCL /WBSETCL /V/BPDCL /Central Govt. /State Govt. /Semi - Govt. /Undertaking for the following work.

Sl. No.	Tender Notice No.	Name of the work	Estimated Cost (Rs.)	Completion Time	Earnest Money (Rs.)
1.	RM/PMRO/Electrical/e-Tender/22-23/1/ Dated : 05.04.2022	Annual Maintenance Contract i.r.o. Electrical Wiring & Installation of Administrative Building , Power House Complex , Burdgetown & Inspection Bungalow , Paschim Medinipur Region ; W.B.S.E.D.C.L.	529766.00	ONE YEAR	@ 2% ,Rs 10595/-


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W.B.S.E.D.C.L.

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Schedule of Key Dates

SL. No.	Activity	Date & Time
1.	Date of Issue of NIT	: 05.04.2022.
2.	Document download start date	: 12.04.2022
3.	Pre-bid meeting in the Conference Hall, WBSEDCL, Administrative Building(2ndFloor), Power House Complex, Burdge Town, Midnapore, Dist: PaschimMedinipur	: 13.04.2022 at 11.00A.M.
4.	Bid submission start date	: 13.04.2022 from 14:00 Hrs
5.	Last date of online submission of Technical Bid and Financial Bid.	: 10.05.2022 upto 18:00 Hrs.
7.	Opening of Technical Bid at the Office of the Regional Manager, Paschim Medinipur Region, WBSEDCL.	: 13.05.2022 at 10:00 A.M.
8.	Opening of Financial Bid for technically qualified bidders at the Office of the Regional Manager, Paschim Medinipur Region, WBSEDCL.	: Will be intimated later
9.	Validity of offer	: 180 days w.e.f the date of opening of financial bid.
10.	Completion Period of the work	: 01(One) month,
11.	Maintenance Period or the Defect Liability Period.	: 12(Twelve) months from the date of completion of works
12.	Financial Bid	: Rate shall be quoted in item rates in the BOQ.
13.	Online Bid Submission	: The Bidders are required to submit the Technical and Financial Bid documents through

[Signature]
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		only ONLINE i.e. uploading the documents complete in all respect by maintaining the Online Bid submission procedure through the Website www.wbtenders.gov.in
14.	These procedure will be followed	: <ul style="list-style-type: none"> • Names of the technically qualified bidders as per the bid criteria after verification with original & evaluation will be displayed in the e-portal & this office notice board. • The financial bid documents of the technically qualified bidders will only be opened. • List of Financial comparison chart of bidders will be published on the next day after opening. WBSEDCL reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever. • To keep the Construction in good condition during the Maintenance Period after the completion of the construction work if any additional/ excess work is required over the stipulated quantity in the schedule for routine maintenance work, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost. • The intending bidders are requested to inspect the work site, drawings, Technical specifications which are available at the office of Tender inviting authority before quoting their rates.


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INVITATION TO BID

SCOP : OF WORK :

The specification/contract is intended to cover Annual Maintenance Contract i.r.o. Electrical Wiring & Installation of Administrative Building , Power House Complex , Burdgetown & Inspection Bunglow , Paschim Medinipur Region ; W.B.S.E.D.C.L.

REQUEST FOR TENDER :

Tender paper will be available at the Websites www.wbtenders.gov.in.

3.0 SUBMISSION OF TENDER:

The tender will be submitted in two bid systems i.e. Techno-Commercial bid & Financial bid, online only through the Website www.wbtenders.gov.in

4.0 ELIGIBILITY CRITERIA OF THE BIDDER:

4.1 Technical :

The bidder must have successfully completed construction of similar nature of work having contract value not less than 50% of the estimated cost in a single contract during last three years for sl. no.1 in a single order. All the required License and enlistment must be produced for such kind of Works.

4.2 Commercial & Financial :

4.2.1 The average annual turnover of the bidder for best two years out of the financial years 2018-19, 2019-20, 2020-21 shall be minimum 5 (Five) lakhs for sl.no.1, (Annexure-I).

4.2.2 The working capital and credit facility taken together either for 2017-18, 2018-19, 2019-20, 2020-21 shall be minimum 10 (Ten) lakhs for sl.no.1, (Financial Capability proof certificate from bankers, one year from date of Publication of NIT).

(Financial Capability proof certificate from bankers, prior one year from date of Publication of NIT).

4.3 The Bidder must include following documents to substantiate the qualifying requirement such as:

- 4.3.1. Monetary value of similar work performed by the bidder in last five years (copy of order and completion certificate to be enclosed). (Annexure-II)
- 4.3.2. Major items of construction equipment proposed to carry out the contract. (Annexure-III)
- 4.3.3. Qualification, experience and License of key site management and technical personnel proposed for the contract. (Annexure-IV)
- 4.3.4. Reports on financial standing of the bidder, such as profit and loss accounts & balance sheets and Auditor's report etc. for the last financial year i.e. 2020-21 and I.T return for financial year 2018-19, 2019-20, 2020-21 should be uploaded.
- 4.3.5. Information regarding any litigation, current or during last five years in which the bidder is involved, the parties concerned and the disputed amount.
- 4.3.6. Photocopy of following documents:

- i) ESI with valid certificate.
- ii) PAN Card.


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iii) GSTIN Registration No. with valid certificate.

iv) P.F Registration No. along with challan.

v) SAC CODE & HCM CODE where applicable

4.4 Photocopies of all documents should be self authenticated.

4.5 Notwithstanding anything stated above, the owner (WBSEDCL) reserves the right to assess the capacity and capability of the bidder to execute the work, should the circumstances warrant such assessment in the overall interest of the owner.

4.6 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have,

4.6.1. Made misleading or false representation in the forms, statements and attachments submitted in proof of the qualifying requirements and/or

4.6.2. Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completions, litigation history or financial failure.

4.7 One Self declaration will have to be uploaded online mentioning the correctness of the documents uploaded along with this tender.

5.0 Pre-Bid Meeting :

5.1 Pre bid meeting will be held on 13.04.2022 at 11.00A.M.hours at the Conference Room of Administrative Building, WBSEDCL, Power House Complex, Burdige Town, Midnapore, Dist: Paschim Medinipur.


5.2 Any change in date shall be available in website of www.wbtenders.gov.in.

5.3 Non attendance at the Pre-bid meeting will not be a cause for disqualification of bidders.

5.4 If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering authority on or before 13.04.2022. The clarification given in the pre-bid discussion shall be final and binding on the bidder, being a part of the original Bid Documents.

Note:

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason(s) whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.
4. No interest shall be payable for Bid Guarantee/EMD.
5. Any extraneous conditions will be treated as non-responsive.
6. The Bids must be submitted in prescribed proforma only, where indicated i.e. Annexures, BOQ and Rate.
9. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons.


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The bidder is expected to examine carefully all instructions, conditions, forms, schedules, terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.

12. Return of Earnest Money of the unsuccessful tenderer(s) :

The Earnest Money will be returned by this office immediately after opening of Financial Bid except lowest bidder.

All bids in the range of -20% to -80% of the estimated cost shall furnish an Additional Performance Security in the form of Bank Guarantee (Annexure-VII) from any scheduled Bank, which shall be equal to 10% of the Tendered amount.

11. Earnest Money (EMD) : Earnest Money Deposit shall be submitted through online mode through the e-Tendering portal (<https://wbenders.gov.in>). All offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBSEDCL as per norms.

A) The bidder shall deposit the requisite earnest money through online mode only (Bank Name-ICICI Bank Ltd., A/C No.-193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd., Account Type -Current, IFSC Code-ICIC0001934, MICR Code-700229096, ICICI BANK LTD., BLOCK-A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA-700156.) Following payment options are available for online payment of EMD, for the intending bidders,


- i. Net-banking through Payment Gateway.
- ii. **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bidding bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
- iii. **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.
EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. **Partial payment through online mode and remaining submission through BG is not allowed.**

B) GENERAL INSTRUCTIONS FOR ONLINE PAYMENT OF EMD :

- i. The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- ii. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- iii. In case actual EMD as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the **total actual EMD amount** is to be paid only through NEFT/RTGS mode (challan mode).
- iv. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

C) REFUND OF EMD AMOUNT:

- i. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- ii. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- iii. The bank account used for payment of EMD by bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- iv. For any queries related to payments and refunds, bidders will have to communicate with ICICI


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Memo. No. : - RM/PMRO/Electrical/e-Tender/22-23/1/27

Dated : 05.04.2022

Copy forwarded for kind information and necessary action to :-

1. The Chief Engineer (Dist.), WBSEDCL, Kol-91.
2. The Zonal Manager, Midnapore Zone, WBSEDCL,.
3. The Manager (F&A) / Manager (HR&A), Paschim Medinipur Regional Office, WBSEDCL, Paschim Medinipur
They are requested to please be present during the opening of tenders on the scheduled date & time.
4. The D.E.(E).(Project-1), Paschim Medinipur Regional Office, WBSEDCL, Paschim Medinipur.
5. Notice Board for wide circulation.

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